

Application for Certification

This profile enables us to provide you with the quotation/contract to meet your Management System Certification requirements. Please complete (in block capitals) and return to us by fax with a copy of corporate entity/legal status documentation such as Business Registration License, existing ISO Certificate (if any), Project List, Certification Site List, etc.

In case of enquiries, please feel free to contact us at 2377 9547.

Company

Name of Company: _____

公司名稱: _____

Business Registration No./ Legal Status Document Ref: _____

Address: _____

Certification site(s): _____

Telephone _____ Fax: _____

Contact Person: _____ Position: _____

Date: _____

Does your company consist of several premises all contributing to the overall certification? If yes, please complete a copy of project list / certification sites

Product/ Service Details (with attached sheets of details about OH&SM & EnMS)

Scope of certification: _____

**We commit to inform you all the project sites within the above scope prior to each audit.*

Apply for the certification of (please tick)

ISO 9001:2015 ___ ISO 14001:2015___ ISO 45001:2018 ___ ISO 50001:2018 ___

ISO 14064-1:2006 ___ Others _____ (please specify)

Our target date of certification: _____ Our manual is ready on _____(date)

If your company has used consultancy relating to the management system, the company name of management consultant is _____

If your company has been certified by other certification body and want to transfer the certification to us, please give us the following information:

We have been certified to _____ by Certification Body

Expiry date of certificate: _____

Employee Details

Total no. of employee in company: _____ Number of EnMS effective personnel: _____

They work shift systems? Yes _____ No _____

For internal use only:

Reviewed by: _____

Date: _____

Hong Kong Certification Services International Limited 香港認證服務國際有限公司

Room 1605, 16/F Austin Tower, 22-26 Austin Avenue, Tsim Sha Tsui, Kowloon, Hong Kong.

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Application Form APF 01 rev. 5

Process details in relation to Occupational Safety & Health Management System

Name of Company: _____

1. Key processes within the scope

2. Identification of the key hazards and OH&S risks associated with each process

3. Main hazardous materials used in the key processes

4. Applicable OH&S legislation

Note: the above input can be made reference to appropriate documented information.

Approved by:

Date:

Details in relation to Energy Management System

Name of company: _____.

A. Determination of the EnMS effective personnel:

The numbers of EnMS effective personnel shall include the personnel who materially impact the EnMS. They are personnel who come from the top management, management representative(s), energy management team, person(s) responsible for major changes affecting energy performance, person(s) responsible for the effectiveness of the EnMS, person(s) responsible for developing, implementing or maintaining energy performance improvements including objectives, targets and action plans, as well as person(s) responsible for significant energy uses.

After considering the above definition, the no. of EnMS effective personnel: _____

B. Analysis on Energy Management Complexity:

1. Annual electricity consumption in the current year/ last year:

For office: <5,000,000 kWh 5,000,000-10,000,000 kWh 10,000,001-15,000,000 kWh
 15,000,001-20,000,000 kWh >20,000,000 kWh

For all sites: <5,000,000 kWh 5,000,000-10,000,000 kWh 10,000,001-15,000,000 kWh
 15,000,001-20,000,000 kWh >20,000,000 kWh

2. Annual diesel consumption in the current year/ last year:

For all sites: nil <500 kilo litre 500-1,000 kilo litre 1,001-1,500 kilo litre
 1,501-2,000 kilo litre 2,001-2,500 kilo litre 2,501-3,000 kilo litre >3,000 kilo litre

3. Annual petrol consumption in the current year/ last year:

For all sites: nil <500 kilo litre 500-1,000 kilo litre 1,001-1,500 kilo litre
 1,501-2,000 kilo litre 2,001-2,500 kilo litre 2,501-3,000 kilo litre >3,000 kilo litre

4. Annual town gas consumption in the current year/ last year: (1 unit = 48MJ)

For all sites: nil <500 units 500-1,000 units 1,001-1,500 units 1,501-2,000 units
 2,001-2,500 units 2,501-3,000 units >3,000 units

5. Annual LPG consumption in the current year/ last year:

For all sites: nil <500 kilo litre 500-1,000 kilo litre 1,001-1,500 kilo litre
 1,501-2,000 kilo litre 2,001-2,500 kilo litre 2,501-3,000 kilo litre >3,000 kilo litre

6. Annual Oxyacetylene consumption in the current year/ last year:

For all sites: _____ (sets)

7. We use

Electricity Diesel Petrol Town Gas LPG Oxyacetylene

8. We have <5 **significant energy use**

6-10

11-15

>15 ;

*Pease tick appropriate box.

<u>Energy Complexity Criteria</u>	<u>Remark from pervious audit report/ client's information</u>
Annual Energy Consumption from items 1 to 6	
Number of Energy Sources from item 7	
Number of Significant Energy Use from item 8	

Approved by: _____

Date: _____

For internal use only:

Reviewed by: _____

Date: _____